



**Regular Board Meeting Minutes**  
**Thursday, December 14, 2023, 5:00 p.m.**  
**Location: In Person at Address Below**

**WISH Community School (TK-5)**  
**6550 W. 80th Street, Los Angeles, CA 90045**

**and Via Zoom Virtual Meeting Platform**

**[Zoom Link](#)**

**Meeting ID: 829 8091 3041**

**Password: JqU5rN**

**I. CALL TO ORDER**

In Board President Miles Remer's absence, Acting Board President/Board Member Dr. Mary McCullough called the meeting to order at 5:07pm.

**II. ROLL CALL**

Board Members: Julie Grimm, Karina Fedasz, Dr. Mary McCullough, Dr. Victoria Graf, Suzanne Madison Goldstein, Raj Makwana, Jason Rudolph

Staff/Guests: Jennie Brook, Dr. Shawna Draxton, Janine Bielski

Absent: Miles Remer, Fernando Guerra, Ben Tysch

Zoom Participants

Mike Johnston, ExED	

**III. PUBLIC COMMENT**

None

**IV. ITEMS FOR BOARD INFORMATION AND/OR DISCUSSION, INCLUDING COMMITTEE AND SCHOOL LEADERSHIP REPORTS**

<b>Item 1:</b>	<b>Executive Director Monthly Report</b>
----------------	--

<b>Description:</b>	Comprehensive monthly report to the board on all operational and organizational matters, including academic achievement, climate and culture, human capital, and health and safety (including COVID-related matters as required)
<b>Purpose:</b>	Information and Discussion
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	10 min
<b>Minutes:</b>	<p>In advance of providing her monthly report, Dr. Draxton introduced WISH Academy’s DIS and college counselor, Anna Szcubelek, to provide an update on outcomes for WISH Academy seniors: 79% of WISH graduating classes accepted to one or more UC schools; 96% of 2023 graduates entered college last fall. Increase in the amount of students taking AP classes, number of exams, and get a 3 or higher. Universities are starting to require SAT and ACT tests again. Main priority is that 100% of students are accepted to a four year institution.</p> <p>Dr. Draxton then provided her report as follows: No changes to COVID protocols. ELO-P is about to launch winter camp. Just finishing up quarter 2, principals are reviewing math. Looking to ensure curriculum is in alignment with students' needs. Met with LMU’s new family of schools director. Discussed 1:1 support with students, math lab experience, coaches are finishing up data charts for Spring, starting to prepare onboarding and matches to T.A. teachers and professors, Continuing with lunch vendor. Shared SBAC achievement to review how WISH compares with surrounding schools. ED taught two math classes and experienced 1:1 math chats. School culture is very exciting - walkthrough with CHIME while in action, partnering like roles to calibrate excellence in growing practices. International Festival starts tomorrow at ES, National History Day, MS Snowball music show and HS 80’s night music presentation at LMU. WISH received and signed the alternative agreement and conversations are ongoing. Next LAUSD regular board meeting is on January 23. All enrollment offers have been made for 23-24. WASC action plans and LAUSD Oversight visits are being worked on extensively. Using LCAP at school site council meetings. Finalizing new hire for MS Art. PD continues to be focused on Math. DEI grant funds are also being used in the math arena.</p>

<b>Item #2:</b>	<b>Monitoring of WASC and LCAP (Integrated Single Plan for Student Achievement)</b>
<b>Description:</b>	Tools for local educational agencies to set goals, plan actions, and leverage resources to meet those goals to improve student outcomes
<b>Purpose:</b>	Review and Discussion
<b>Presented By:</b>	Dr. Shawna Draxton

<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	10 min
<b>Minutes:</b>	Dr. Draxton reported that WCA Leadership meeting last night hasn't shown changes, have a tiered approach. SSC committees are focused on goals and how to support them. Running really well.

<b>Item #3:</b>	<b>Finance Updates</b>
<b>Description:</b>	Review of October 2023 financials, updated forecast, real estate analysis
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Ben Tysch/ExED
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	10 min
<b>Minutes:</b>	Enrollment is currently 52 students below budget, resulting in a \$579K decrease in LCFF Revenue. Forecast includes \$673K of restricted one-time funds. An additional \$860K remains available to spend through FY27/28. Forecast also includes \$1.8M of unrestricted revenue from the ERC tax credit.

<b>Item #4:</b>	<b>Board Committee Updates</b>
<b>Description:</b>	<p>Periodic updates (monthly or quarterly or otherwise depending upon meeting cadence) from committee chairs that may include any or all of the following board committees:</p> <ul style="list-style-type: none"> <li>● Audit Committee</li> <li>● Curriculum Committee</li> <li>● Executive Committee</li> <li>● Finance Committee</li> <li>● Facilities Committee</li> </ul>
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Committee Chairs
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	15 min
<b>Minutes:</b>	<ul style="list-style-type: none"> <li>● Audit Committee Just met last month to approve the audit. Will meet again in Spring.</li> <li>● Curriculum Committee Dr. Graf met this afternoon with Dr. McCullough and Dr. Draxton. MOY verified data was discussed looking at various spans. Data will be shared with students in the form of data chats which feel is very significant for students to monitor their progress. Math is really the focus right now. Dr. Draxton enjoyed teaching two middle school math classes. Its about building relationships and being a Math cheerleader. Focusing on mindset and LMU students who are specifically focused on this will help these initiatives. Tiered interventions are being reviewed to ensure that curriculum is being implemented with fidelity by the teachers. EL Students</li> </ul>

	<p>were also discussed. Need to work with families so evaluating bilingual teachers in Spanish and Amharic. Discussed dual enrollment at the high school so will explore how other schools are implementing providing graduates with AA degrees. Anti Bias training is going to occur in January and February.</p> <ul style="list-style-type: none"> <li>● Executive Committee Suzanne Madison Goldsteinn reported that the committee has been meeting regularly to provide guidance and support around operational issues, tracking policy changes, matters board needs to agendized.</li> <li>● Finance Committee Was previously discussed.</li> <li>● Facilities Committee Facilities hasn't met yet, calending of future meetings will occur at the next Executive Committee meeting.</li> </ul>
--	---

<b>Item #5:</b>	<b>Legislative and General Updates/Annual Brown Act Training</b>
<b>Description:</b>	Review of legal and legislative updates impacting charter governance (if any). <ul style="list-style-type: none"> <li>● Annual Brown Act Training</li> </ul>
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Suzanne Madison Goldstein/Jason Rudolph
<b>Materials:</b>	To Be Distributed
<b>Est. Time:</b>	30 min
<b>Minutes:</b>	Jason Rudolph provided an in-depth training to understand the Brown Act. The goal is for board members/staff to be able to issue spot with basic understanding of expectations. Overview included the purpose of the Brown Act (to foster board public access, public meetings, agenda posting requirements, confidentiality is limited, transparency doesn't mean chaos). Jason discussed what constitutes a “meeting” under the Act. Generally, committees must follow Brown Act with some exceptions. Meetings no longer need to be recorded. Discussion of new rules concerning attendance telephonically or via zoom, notice and agenda requirements , the public’s right to access and participation, permissible closed session topics, and finally the penalties and remedies for violating the Act.

<b>Item #6:</b>	<b>Development/WISHForward Updates</b>
<b>Description:</b>	Review of development team’s work and fundraising/planning re same
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Karina Fedasz
<b>Materials:</b>	N/A
<b>Est. Time:</b>	5 min
<b>Minutes:</b>	Key events for this year, which the committees are working on regularly, include:

	<ul style="list-style-type: none"> <li>● Annual Gala 2024 : to be held on March 16th 2024 at Hilton Culver City, honorees have now been notified (Lynda Modaff, Steve O’Loughlin, Rachel Woodward, Gibson Dunn)</li> <li>● Annual Golf Tournament 2024 : to be held on April 15, 2024</li> <li>● Party Book events : the first event took place at Studio MDR on December 3, 2023, hosted by the Stybel family, and raised over \$1200</li> </ul> <p>To learn about our fundraising efforts, please direct all inquiries to our website at <a href="http://www.wishforward.org">www.wishforward.org</a>, which will also have updates on the Gala, the Golf tournament, as well as our latest and greatest party book events.</p>
--	---

<b>Item #7:</b>	<b>Board Development and Recruitment</b>
<b>Description:</b>	Update
<b>Purpose:</b>	Discussion
<b>Presented By:</b>	Dr. Mary McCullough
<b>Materials:</b>	None
<b>Est. Time:</b>	5 min
<b>Minutes:</b>	No update at this time

<b>Item #8:</b>	<b>Board Committee Assignments and Charters</b>
<b>Description:</b>	Discuss current assignments and Committee Charters
<b>Purpose:</b>	Strategic planning
<b>Presented By:</b>	Dr. Mary McCullough
<b>Materials:</b>	Board Folder
<b>Est. Time:</b>	5 min
<b>Minutes:</b>	Discussed the need for tracking accountability of committee work via dashboard. The Executive Committee will put together and share

<b>Item #9:</b>	<b>CA School Dashboard Indicators and DFS Metric</b>
<b>Description:</b>	Discuss CA Dashboard items/academic accountability
<b>Purpose:</b>	Board Informative
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	CA Dashboard for WISH Community and Academy
<b>Est. Time:</b>	5 min
<b>Minutes:</b>	Data is embargoed until tomorrow. Initial viewing shows green and blue in all areas except a few. Will take a deeper dive next month or can meet with Dr. Draxton before next month’s meeting.

<b>Item #10:</b>	<b>CalSAS Monitoring</b>
<b>Description:</b>	Ongoing monitoring and responses to any exceptions identified by the CTC
<b>Purpose:</b>	Discussion
<b>Presented By:</b>	Dr. Shawna Draxton

<b>Materials:</b>	Board Folder
<b>Est. Time:</b>	10 min
<b>Minutes:</b>	WISH is adhering to requirements. It is impactful as we have had to hire for new positions and are using it to ensure all credentials are in place. This is discussed every week and at the forefront of all HR conversations.

<b>Item #11:</b>	<b>Compliance Monitoring</b>
<b>Description:</b>	Ongoing monitoring and responses to any updates <ul style="list-style-type: none"> <li>● Board Compliance Binder Review</li> <li>● Updates re: additional compliance matters</li> </ul>
<b>Purpose:</b>	Review and Discussion
<b>Presented By:</b>	Suzanne Madison Goldstein/Jason Rudolph
<b>Materials:</b>	Board Folder
<b>Est. Time:</b>	10 min
<b>Minutes:</b>	Suzanner shared the materials in the compliance binder as well as the compliance form itself. Explained the numbering convention and how that ties into the board compliance checklist.

<b>Item #12:</b>	<b>LAUSD CSD Oversight Visit Results and Upcoming Dates</b>
<b>Description:</b>	LAUSD Oversight Visit for WISH Community: March 21 LAUSD Oversight Visit for WISH Academy: April 23 Review last year’s reports and discuss the need for board member participation at various stages for this year’s visits
<b>Purpose:</b>	Review and Discussion
<b>Presented By:</b>	Dr. Shawna Draxton
<b>Materials:</b>	Board Folder
<b>Est. Time:</b>	10 min
<b>Minutes:</b>	Action items discussed at the August meeting, mentioned CalSAS and how it might impact us in arrears.

**V. ITEMS FOR BOARD ACTION**

**A. CONSENT ACTION ITEMS:** Items for action below assigned by the Board at the meeting to be adopted by a single vote. Any item may be pulled off of consent for further discussion by any Board Member at any time before action is taken.

<b>Item #1:</b>	<b>Approval of Board Minutes from November 9, 2023</b>
<b>Description:</b>	Review and approve November 9, 2023 meeting minutes
<b>Purpose:</b>	Vote
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	November Meeting Minutes
<b>Est. Time:</b>	2 min

Suzanne Madison Goldstein moved to approve this item on the consent agenda, Dr. Victoria Graf seconded. The item passed 7-0-3-0 (Y - Goldstein, Grimm, Graf, Makwana, Fedasz, McCullough, Rudolph, N - N/A, Absent - Remer, Guerra, Tysch, Abstain - N/A, Zoom - N/A).

**B. ACTION ITEMS:**

<b>Item #1:</b>	<b>FY23/24 First Interim Financial Report for WISH Community School</b>
<b>Description:</b>	Interim financial report including actuals through October 2023 and update forecast through June 2024. Required to be submitted to authorizer and state by December 15.
<b>Purpose:</b>	Discussion and Vote
<b>Presented By:</b>	Ben Tysch/Mike Johnston
<b>Materials:</b>	Board Folder
<b>Est. Time:</b>	5 min

Documents are presented in the format that the district requires. Same financials already seen by board but in a different format. Forecast always changes over the course of the year. The Board reviewed WISH Community’s first interim financial report.

Dr. Victoria Graf moved to approve this item, Jason Rudolph seconded. The item passed 7-0-3-0 (Y - Goldstein, Grimm, Graf, Makwana, Fedasz, McCullough, Rudolph, N - N/A, Absent - Remer, Guerra, Tysch, Abstain - N/A, Zoom - N/A).

<b>Item #2:</b>	<b>FY23/24 First Interim Financial Report for WISH Academy High School</b>
<b>Description:</b>	Interim financial report including actuals through October 2023 and update forecast through June 2024. Required to be submitted to authorizer and state by December 15.
<b>Purpose:</b>	Discussion and Vote
<b>Presented By:</b>	Ben Tysch/Mike Johnston
<b>Materials:</b>	Board Folder
<b>Est. Time:</b>	5 min

The Board reviewed WISH Academy’s first interim financial report.

Karina Fedasz moved to approve this item, Dr. Victoria Graf seconded. The item passed 7-0-3-0 (Y - Goldstein, Grimm, Graf, Makwana, Fedasz, McCullough, Rudolph, N - N/A, Absent - Remer, Guerra, Tysch, Abstain - N/A, Zoom - N/A).

<b>Item #3:</b>	<b>Compliance Monitoring and Certification of Board Compliance Review (Board President Certification)</b>
<b>Description:</b>	Review compliance binder; discussion and vote re same, a signature from Board President on the document to be done via PandaDoc
<b>Purpose:</b>	Discussion and Vote
<b>Presented By:</b>	Suzanne Madison Goldstein
<b>Materials:</b>	Board Folder
<b>Est. Time:</b>	5 min

The Board reviewed all materials pertaining to this T2 document earlier in the meeting.

Suzanne Madison Goldstein moved to approve this item, Raj Makwana seconded. The item passed 7-0-3-0 (Y - Goldstein, Grimm, Graf, Makwana, Fedasz, McCullough, Rudolph, N - N/A, Absent - Remer, Guerra, Tysch, Abstain - N/A, Zoom - N/A).

**VI. CLOSED SESSION ITEMS:**

<b>Item 1:</b>	<b>Pending Litigation and/or Conference with Legal Counsel</b>
<b>Description:</b>	<u>Conference with legal counsel re pending legal action</u> – OAH Case No. 2023100534 Closed session subject to: California Government Code section 54956.9(b)
<b>Purpose:</b>	Information and Discussion of Pending Litigation with Legal Counsel
<b>Presented By:</b>	Suzanne Madison Goldstein with counsel from YMC
<b>Materials:</b>	N/A
<b>Est. Time</b>	10 min

No items for closed session.

**IX ADJOURNMENT:**

Board Member/Acting Board President Dr. Mary McCullough adjourned the meeting at 7:05pm.